

Work Order

(To be completed before the Retrofit Measures are installed)

1) LDC Information:

LDC Name

LDC HST Registration Number

Participation Account Number
or Facility Address and/or Participant Id:

2) Participant Information:

Participant (Business) Name:

Address

City

Province

Postal Code

Contact Name

Contact Phone Number

Alternate Phone Number

Type of Business

Food Service

Service

Retail

Office

Other, Please Specify: _____

Total Floor Area (sq.ft)

Peak Demand (kW) (if available)

Annual Electricity Consumption (kWh) _____

Facility Ownership Owner Tenant / Leaseholder

3) Billing Address: (Complete Only If Different From Section 2)

Address _____
 City _____
 Province _____
 Postal Code _____

4) Facility Operating Schedule:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open at:							
Close at:							

5) Assessor Information:

Assessor Name
 (Company Legal Name and Individual Name) _____
 Phone Number _____
 Assessment Date _____

6) Contractor Information:

Contractor Name
 (Company Legal Name and Individual Name) _____
 Contractor HST Registration Number _____

Contractor Phone Number _____

Date of Installation _____

7) Eligible Measures:

The following table sets out the proposed Retrofit Measures, the costs (which can be found at saveonenergy.ca) and the amounts covered by the LDC and/or Participant. The Participant agrees that it shall be liable directly to the LDC for the cost of any Eligible Measures installed where the total of the Direct Install Eligible Costs is in excess of \$1,500, excluding applicable taxes. Direct Install Eligible Costs may only be incurred for whole Eligible Measures and cannot be fractions of or part Eligible Measures. The Participant will be entitled to a discount on such Eligible Measures installed where the amount of the discount will be equal to the amount of the Standard Incentive and the maximum amount chargeable by the Contractor shall be capped at the Direct Install Eligible Cost (less the Standard Incentive). The Participant further agrees that the total cost of the Eligible Measures must be greater than \$300, excluding applicable taxes, based on Direct Install Eligible Cost.

The Direct Install Eligible Costs and the Standard Incentives can be found at www.saveonenergy.ca.

#	Quantity of Eligible Measures less than \$1,500	Quantity Eligible Measures above \$1,500	Existing Equipment	Retrofit Measure	Direct Install Eligible Costs (\$/unit)	Standard Incentive (\$/unit)	Participant Contribution (\$)
1							
2							
3							
4							
5							
6							
7							
9							
10							

A	Direct Install Eligible Cost Payment (sum of Direct Install Eligible Costs)	
B	Standard Incentive Payment (sum of Standard Incentives)	
C	Contractor Payment (Sum of A. and B.)	
D	Sum of Participant Contributions	
E	Retrofit Cost (sum of C. and D.)	

8) Other Activities:

Please provide information on other Existing Equipment that was not retrofitted as part of this Work Order.

#	Existing Equipment	# of units	Proposed Retrofit Measures	# of units
1				
2				
3				

All information in this Work Order is true, complete and accurate, and the Participant agrees that the LDC shall remove the Existing Equipment and install the Retrofit Measures identified in Section 7. The Participant has reviewed and agrees to be bound by the terms and conditions[in the Participant Agreement] [set out on reverse/below]

Participant / Legal Company Name	Authorized Signature	Date
	Name	Title
	Authorized Signature	Date
	Name	Title

The Eligible Measures Were Installed In Accordance With This Work Order
On:

Date

Participant / Legal Company Name	Authorized Signature	Date
	Name	Title
	s	Date
	Name	Title

I/We Have Authority To Bind The Participant