



March 4, 2024

### **CAREER OPPORTUNITY**

Essex Powerlines provides safe, reliable and economical electrical distribution and service to over 30,000 customers within the four municipalities Amherstburg, LaSalle, Leamington and Tecumseh. The foundation to empower our vision is based on a ***dynamic and progressive workforce*** that are ***industry leaders in providing 'best of class' business solutions*** in the delivery of service to our customers.

We are presently inviting applications for the Full-Time positions of:

### **MANAGER OF REGULATORY AFFAIRS**

#### **SUMMARY OF DUTIES:**

Reporting directly to the Director of Finance and Regulatory Affairs the ***Manager of Regulatory Affairs*** is responsible for strategically managing the regulatory obligations of Essex Powerlines and ensuring compliance with the Ontario Energy Board (OEB) and other regulatory agencies.

#### **WORK PERFORMED:**

Monthly analysis, preparation, and submission of supporting documentation for all filings with the OEB, IESO and other regulatory organizations as prescribed.

Quarterly and yearly analysis, preparation and submission of all reports and supporting documentation for Reporting and Record Keeping Requirements (RRR) filings with the OEB; and other regulatory organizations as prescribed.

Maintain awareness and understanding of regulatory policy to facilitate interpretation of regulatory requirements for implementation of regulatory codes and/or regulations.

Perform analysis of regulatory variance accounts and ensure compliance with OEB Accounting Procedures Handbook.

Perform all applicable OEB rate and other information filings.

Review and approval of regulatory accounting and data entry documents for processing to the accounting and management information system.

Analyze computer reports to identify out-of-balance conditions, error conditions and edit messages and make corrections to regulatory accounting transactions as appropriate.

Manage the continuous reviews and evaluations of internal regulatory accounting practices, policies, and processes to provide ongoing recommendations for continuous improvement and the development of internal regulatory audit programs.

Assist with annual budget preparation.

Assist with benchmarking analysis and related activities.

Direct supervision of Regulatory Accounting Analyst.

Perform other related duties as required.

## **SPECIALIZED TRAINING AND LICENSES:**

- Incumbent will possess a professional accounting designation (CMA, CA, CGA, CPA)
- Relevant regulatory accounting experience considered an asset
- 1-3 years supervisory experience
- Understanding of electrical utility billing practices, the OEB Rules & Regulations (APH) and the IESO Settlement process considered an asset
- Internal audit experience
- Ability to identify, quantify and recommend controls to manage risk
- Working knowledge of financial accounting and management reporting systems
- Experience with Great Plains Dynamics accounting software considered an asset
- IFRS and tax experience considered an asset
- Willingness to work independently, with minimal supervision and high degree of professionalism and integrity
- Flexible and versatile to change duties and responsibilities as required by the organization
- Creative problem solving skills and sound professional judgement with a consultative and collaborative approach to addressing issues and opportunities
- Excellent interpersonal, communication, supervisory and organizational skills are required along with the personality, confidence and background to work in a total team environment

**NOTE:** All of the above are subject to testing and validation

Essex Powerlines Corp. offers a competitive compensation and benefits package and pension

Interested applicants are invited to submit in confidence a cover letter and a detailed resume as a single document **(saving file as your last name and first name with no spaces)** by March 22, 2024 to

[recruitment@essexpower.ca](mailto:recruitment@essexpower.ca)

***\*Please note MANAGER OF REGULATORY AFFAIRS in subject line\****

Essex Powerlines Corporation is dedicated to promoting diversity, equity, inclusion, and belonging in the workplace. To achieve this, we strive to create a supportive work environment and a culture that welcomes everyone and encourages equitable opportunities for all employees, and we encourage all qualified individuals to apply for employment opportunities.

Essex Powerlines provides accommodation in accordance with applicable laws through all stages of the hiring process. If accommodation is required for any part of the application and selection process please advise Human Resources.

We thank all applicants for their interest; however, only those candidates selected for an interview will be contacted.