



Mailing Address: 2730 Highway #3 | Oldcastle, Ontario | N0R 1L0  
Phone Number: 519-737-6640  
Email Address: customerservice@essexpowerlines.ca

## Ontario Electricity Rebate Eligibility Form

Notice under Section 1.3(3) of Ontario Regulation 363/16 (General)  
under the *Ontario Rebate for Electricity Consumers Act, 2016*

*(This form is used by ESSEX POWERLINES Corporation to determine a customer's eligibility for the Ontario Electricity Rebate. Please refer to the Instructions below.)*

Name of Account Holder	
EPL Account Number	
Corporation name/number <i>(if different than name of account holder)</i>	
Service address:	
Contact name: <i>(if different than name of account holder)</i>	
Phone number:	
Email address:	

*If you have more than one qualified account, please list each one separately. If there are units in your building or complex that are metered or billed separately from the account referenced, do not include them in the total number of units for this account.*

**I wish to receive the Ontario Electricity Rebate (OER) on my electricity account. My account relates to [check the box that applies; you should check only one box]:**

<input type="checkbox"/>	A multi-unit complex that is predominantly residential (e.g. a condominium or apartment building), other than a retirement residence <i>[If you checked this box, fill out Part 1 and Part 7 below]</i>
<input type="checkbox"/>	Any common elements of a multi-unit complex that is predominantly residential <i>[If you checked this box, fill out Part 2 and Part 7 below]</i>
<input type="checkbox"/>	A retirement residence <i>[If you checked this box, fill out Part 3 and Part 7 below]</i>
<input type="checkbox"/>	A mobile home park <i>[If you checked this box, fill out Part 4 and Part 7 below]</i>
<input type="checkbox"/>	A farming business <i>[If you checked this box, fill out Part 5 and Part 7 below.]</i>
<input type="checkbox"/>	A long-term care home <i>[If you checked this box, fill out Part 6 and Part 7 below.]</i>

**Part 1: Multi-Unit Complexes**

Multi-unit complexes that are predominantly residential, such as condominium and apartment buildings, are eligible for the OER. To qualify, each of the three statements below must apply. *Please check the box next to each statement to confirm it applies to your account. If your account relates to a retirement residence or a mobile home park, do not complete this Part 1; skip to Part 3 or Part 4 as applicable.*

<input type="checkbox"/>	1. My account relates solely to a multi-unit complex <sup>1</sup>
<input type="checkbox"/>	2. The multi-unit complex has at least two qualifying units <sup>2</sup>
<input type="checkbox"/>	3. At least 50% of the total number of units in the complex are qualifying units

**Part 2: Common Elements of Residential Multi-Unit Complexes such as Condominium or Apartment Buildings**

Starting July 1, 2022, accounts for any common elements of a multi-unit complex that is predominantly residential are eligible for the OER. To qualify, each of the three statements below must apply. *Please check the box next to each statement to confirm it applies to your account.*

<input type="checkbox"/>	1. My account relates solely to common elements of a multi-unit complex <sup>3</sup>
<input type="checkbox"/>	2. The multi-unit complex, including any part of the multi-unit complex to which the common area account does not apply, contains at least two qualifying units <sup>4</sup>
<input type="checkbox"/>	3. At least 50 per cent of the units within the multi-unit complex, including any part of the multi-unit complex to which the account does not apply, are qualifying units

<sup>1</sup> A “multi-unit complex” is defined for OER purposes as “a building or related group of buildings containing two or more units”. A “unit” is:

- (a) a unit as defined in the *Condominium Act, 1998*,
  - (b) a residential unit or a rental unit, as those terms are defined in subsection 2 (1) of the *Residential Tenancies Act, 2006*,
  - (c) a member unit or a non-member unit, as those terms are defined in the *Co-operative Corporations Act*, or
  - (d) premises that is demised premises for the purposes of the *Commercial Tenancies Act*;
- but does not include a unit that is used or intended for parking or storage purposes or for the purpose of providing space for services, recreation or other facilities or mechanical installations.

<sup>2</sup> A “qualifying unit” is defined for OER purposes as “a unit that,

- (a) consists of a self-contained room or set of rooms,
- (b) contains kitchen and bathroom facilities that are for the sole use of the unit, and
- (c) is occupied and used as a residence.”

<sup>3</sup> “Common elements” are defined for OER purposes as “any part of the multi-unit complex that is not a unit”. See footnote 1 for the definitions of “multi-unit complex” and “unit”.

<sup>4</sup> See footnote 2 for the definition of “qualifying unit”

**Part 3: Retirement Residences**

Starting July 1, 2022, accounts for a retirement residence will be eligible for the OER. To qualify, each of the four statements below must apply. *Please check the box next to each statement to confirm it applies to your account.*

<input type="checkbox"/>	1. My account relates solely to a retirement residence
<input type="checkbox"/>	2. At least 50 per cent of the units in the facility are occupied or intended to be occupied as a permanent residence by at least one person who is 65 years of age or older and who is not related to the operator of the facility <sup>5</sup>
<input type="checkbox"/>	3. There are at least six persons aged 65 or older who occupy or are intended to occupy the facility
<input type="checkbox"/>	4. The facility is <u>not</u> a long-term care home

**Part 4: Mobile Home Parks**

Starting July 1, 2022, accounts for a **mobile home park** will be eligible for the OER. Please check the box below to confirm it applies to your account.

<input type="checkbox"/>	1. My account relates solely to a mobile home park <sup>6</sup>
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**Part 5: Farming Business**

<input type="checkbox"/>	The consumer carries on a business that is a farming business for the purposes of the Farm Registration and Farm Organizations Funding Act, 1993, and holds a valid registration number assigned under that Act or has had their obligation to file a farming business registration form waived pursuant to an order made under subsection 22(6) of that Act
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**Part 6: Long Term Care homes**

<input type="checkbox"/>	The account is solely in respect of a long-term care home within the meaning of the Long-Term Care Homes Act, 2007, other than an account that is also in respect of a hospital as defined in the Broader Public Sector Accountability Act, 2010.
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<sup>5</sup> See footnote 1 for the definition of “unit”.

<sup>6</sup> A mobile home park is defined for OER purposes as “the land on which one or more occupied mobile homes are located and includes the rental units and the land, structures, services and facilities of which the landlord retains possession and that are intended for the common use and enjoyment of the tenants of the landlord”. A “mobile home” is “a dwelling that is designed to be made mobile and that is being used as a permanent residence”. Trailer parks that are not mobile home parks do not qualify for the OER.

**Part 7: General**

You must check each box below and sign the form for your OER claim to be processed.

1. I confirm that my account does not relate in whole or in part to any of the following types of excluded premises

- A hotel, motel or motor hotel, resort, lodge, tourist camp, cottage or cabin establishment, inn, campground, tourist home, bed and breakfast vacation establishment or vacation home
- A trailer park that is not a mobile home park
- Living accommodation occupied by a person for penal or correctional purposes
- A hospital
- A premises that is subject to the *Ministry of Correctional Services Act* or the *Child, Youth and Family Services Act, 2017*
- Short-term living accommodation provided as emergency shelter
- Living accommodation provided by an educational institution to its students or staff where,
  - i. the living accommodation is provided primarily to persons under the age of majority, or all major questions related to the living accommodation are decided after consultation with a council or association representing the residents, and
  - ii. the living accommodation is not intended for year-round occupancy by full-time students or staff and members of their households.
- A university, college of applied arts and technology or other entity that provides post-secondary education.

A premises that is identified by a NAICS code commencing with the digits 21, 22, 23, 31, 32 or 33 (“NAICS” means the North American Industry Classification System maintained by Statistics Canada; the codes starting with the digits above relate to premises that include mining, quarrying, oil and gas extraction, utilities, construction, and manufacturing)

2. I acknowledge it is an offence to make a false or deceptive statement in a document submitted under the *Ontario Rebate for Electricity Consumers Act, 2016* and certify that the information herein is complete and accurate

3. I confirm that should my account cease to meet the eligibility requirements; I will submit a revised Ontario Electricity Rebate Eligibility Notice Form to Essex Powerlines Corporation within 90 days of the date when the change in eligibility occurred.

**Collection and Use of Information**

I acknowledge that all information submitted in this process will be used by Essex Powerlines in support of its obligations under the Ontario Rebate for Electricity Consumers Act, 2016; the Electricity Act, 1998; the Ontario Energy Board Act, 1998; applicable Ontario Energy Board Codes and Rules, associated policies, standards, and procedures; and Essex Powerlines electricity distribution license. Essex Powerlines will use the information collected on this form for the purposes of confirming your eligibility for the OER and for auditing purposes.

Name of account holder : \_\_\_\_\_  
 (or an individual legally authorized by the account holder to complete and submit this Notice Form on the account holder's behalf)

Signature: \_\_\_\_\_

Date (yyyy-mm-dd): \_\_\_\_\_

### Instructions

The Ontario Electricity Rebate (OER) is a provincially funded rebate that applies as a credit on qualifying electricity bills. The following types of electricity accounts are eligible:

- Low volume accounts (meaning the account has a demand for electricity of 50 kilowatts or less or uses not more than 250,000 kilowatt hours of electricity per year); this includes most single-family homes and many small businesses.
- Farming business
- Long-term care homes
- Multi-unit complexes that are predominantly residential, such as condominium and apartment buildings
- Common elements in multi-unit complexes that are predominantly residential (as of July 1, 2022)
- Retirement residences (as of July 1, 2022)
- Mobile home parks (as of July 1, 2022)

In addition, some accounts that are not eligible but were receiving the former 8% Provincial Rebate that was in place before the OER was introduced on November 1, 2019 receive the OER under a legacy exemption.

You should complete this form only if your account relates to:

- A multi-unit complex
- Any common elements of a multi-unit complex
- A retirement residence
- A mobile home park
- A farming business
- A long-term care home

**If your account is a low volume account or relates to a farm or a long-term care home, you do not need to submit this form – you are entitled to receive the OER automatically.**

If you are not sure whether you are already receiving the OER, check your last bill.

Once completed, please submit your form to Essex Powerlines using one of the methods listed below:

**Email:** [customerservice@essexpowerlines.ca](mailto:customerservice@essexpowerlines.ca)

**Fax:** (519)737-1353      **Attn:** Customer Service Supervisor

**Mail:** Essex Powerlines, 2730 Highway 3, Oldcastle, ON, N0R 1L0      **Attn:** Customer Service Supervisor